

# Guildford Open 2024

## Announcement



### **Free Skating Competition**

### **29, 30, 31 January 2024**

#### **Categories:**

Singles, Beginner and National 1-8  
International Judging System

#### **Venue:**

Guildford Spectrum, Parkway, Guildford, GU1 1UP

Please read this document before undertaking the entry process

**Applications open on Friday 1 December (19.00)**  
**Applications close on Wednesday 13 December (17.00)**



*Competitors, Parents/Guardians/Coaches are reminded that the organisers, judges, and officials are all volunteers, without whom this competition would not be possible. Please treat them with the respect and politeness they deserve.*



## **Accreditation**

The official accreditation for this competition will be available at the ice rink upon arrival. This will be located at the registration desk.

## **Judging**

This competition will be judged using the International Judging system.

## **General Regulations**

Competitors and coaches are requested to read the Technical Requirements for the events carefully.

Generic Criteria for Singles effective 1 July 2023 as published [here](#) on the BIS website. Please ensure that you regularly check the BIS website for updates.

ISU Special Regulations for Singles, ISU communications 2558, 2475 and 2562 and any updates in relation to singles. Visit [isu.org](http://isu.org) communications for more information.

## How to enter:



- Entries must be made through the official entry form which will be published at **19.00 on Friday 1 December 2023.**
- The closing date will be **17.00 on Wednesday 13 December.** (The organiser reserves the right to close entries and bring the closing date forward if the event fills up.)
- The link for the entry form will be available on Sportity and on our Guildford Open 2024 facebook page. Please note that the entry form will not go live until **19.00.**

## All entries must include:

- A fully completed Entry Form (only the Entry Form submission time will count but failure to complete this accurately will result in an invalid entry)
- Full payment via PayPal or BACS (to be completed within 24 hours of the opening date/time)
- A completed Program Content Sheet (to be completed within 24 hours of the opening date/time)
- A completed Music Upload Form (to completed within 24 hours of the opening date/time)
- A copy (photo or scan) of the skater's Skate UK Passport if this their first competition and they have not passed any Skills tests. Please upload this to entry form or email this to: **entriesguildford2024@gmail.com**
- Please take your time filling in the Program Content Sheet and the Music Upload Form as this will not affect your entry time. Forms that are not completed accurately will not be accepted and your entry will be invalid.
- The time of entry will be based on your Entry Form only



- The Competition Committee, in consultation with the competition referee, reserve the right to limit the number of skaters in any oversubscribed categories and have the right to refuse entry without reason
- If any of the categories are oversubscribed, they may be divided by age
- Not everyone is guaranteed a place in this competition
- Skaters should apply for the category they wish to skate in and must hold the minimum test requirements for the category being entered at the closing date
- Skaters must have an up-to-date BIS membership from date of application to the event
- For Beginners to National 3, the age is calculated as at the closing date. For National 4 and above, age is calculated as at the previous 1st of July
- Skaters will be allowed to skate in ONE category only for their Free and, where applicable, their Short Program

## Payment Details

- Payment must be made upon entry via PayPal and BACs. Details will be provided on the entry form. Please add your BIS membership number as a reference. Any payments not received within 24 hours of entry will make your entry invalid
- Refunds will be issued for unsuccessful applications after the closing date once the competitor lists have been published
- Please note that following the closing date NO refunds will be issued for any other reason other than unsuccessful entry due to limitation of numbers.



## Entry Fees



- Single segment entry - £82.00
- Short & free program segments combined entry - £123.00

## Music

- A link will be available for music uploads once entries are open. Please complete within 24 hours of entry. If you have entered short and free categories, please complete a separate Music Upload Form for each category, ensuring that all details are accurate
- All competitors shall provide music of excellent quality in MP3. Please name your music file with the name of the skater and category (inc. short/free) e.g., Jayne Torvill National 6 Short. Note that we will only accept music files containing a single track
- Please bring 2 copies of your music to the competition on a CD disc and a digital copy if possible (mobile phone). Once your music has been sent, we will not accept any change or substitution of music files under any circumstances.

## Program Content Sheet

- A link will be available to upload Program Content Sheets once entries are open. Please complete within 24 hours of entry. If you have entered short and free categories, please complete separate Program Content Sheets for each category, ensuring that all details are accurate
- Please do not send multiple versions to Guildford Open email addresses – they will not be accepted
- It is mandatory that the Planned Program Content Sheet is filled in precisely for each skater in English using the correct terminology for the elements listed in respective ISU communications.

## List of Competitors and Timetable



- All times will be subject to change
- A provisional timetable will be emailed to successful competitors as soon as possible and will also be available on the Sportity app. All subsequent changes to the timetable can be accessed via the Sportity app. Please do not contact us with regards to this.
- **<https://www.sportity.com/app> Password: Guildford2024**
- All competitors must be ready to skate at least 30 minutes prior to their scheduled time.

## Draws

- All draws will take place within 7 days prior to the event

## Presentations

- The first three best-placed competitors in each event will be announced and honoured with a medal/trophy

## Photography

- All skaters will be filmed for IJS
- This event will be attended by an official photographer. All competitors will be photographed whilst competing as is the accepted practice during competition. If you do not wish to be photographed, please approach the photography desk, and advise the staff of your wishes.
- Details of Photography Company: **[www.digitalphotoevents.co.uk](http://www.digitalphotoevents.co.uk)** All staff are DBS checked. Full child protection policy available to view on the Company website.



- Please note the following: Apart from members of the official photography team, no other photography or videography is permitted on or off the ice during competitions.

No Facetime or similar video of the competition will be allowed under any circumstances. Anyone breaking this regulation will be asked to leave the rink complex and will not be permitted to return.

This is in compliance with the British Ice Skating Safeguarding policy requirements

## Liability

- In accordance with ISU Rule 119 the organiser accepts no liability for injury or damages incurred by competitors or officials. The organiser will provide medical emergency first aid during the competition
- Competitors/officials must report any injuries incurred to the registration desk staff
- The Competition Committee cannot be held responsible for events outside of their control, e.g., ice or power failure, covid lockdown/restrictions, etc. Should the competition have to be cancelled for any reason, the organiser accepts no liability for any arrangements made or expenses incurred by attending skaters, coaches, or family members. Entry fees will not be refunded. All withdrawals must be made using this official form <https://app.smartsheet.com/b/form/2cce7fcf514d484e818709071edde1d0>

**Entry is conditional upon acceptance of these general rules and regulations.**

